GENERAL SERVICES ADMINISTRATION

Authorized Federal Supply Schedule Price List
Professional Services Schedule (PSS)

Contract Number: **47QRAA18D005D**

Contract period: **February 21, 2018 through February 20, 2023**

RGS Associates, Inc.
a USfalcon Company
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Large Business
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Contract Administration: Valerie Piazza

CUSTOMER INFORMATION

1. Table of awarded Special Item Number with appropriate cross-reference to page numbers: **874-1 Integrated Consulting Services and 874-4 Training Services**

2. Maximum order: **$1,000,000.00**

3. Minimum Order: **$100.00**

4. Geographic Coverage (delivery area): **48 states, Washington DC**

5. Point of production: **Same as company address**

6. Discount from list prices or statement of net price: **Government net prices (discounts already deducted).**

7. Volume Discount:

   1% for orders over SAT
   2% for orders between $250,000 and $500,000
   3% for orders over $500,000

8. Prompt payment terms: **Net 30 Days**

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: **Yes**

9b**.** Notification whether government purchase cards are accepted or not accepted above the micro-purchase threshold: **Yes**

10. Foreign items: **None**

11a. Time of delivery: **Specified on the Task Order**

11b.Expedited Delivery: **Contact Contractor**

11c. Overnight and 2-day delivery: **Contact Contractor**

11d. Urgent Requirements: **Contact Contractor**

12. F.O.B. Points: **Destination**

13a. Ordering Address: **Same as Contractor**

13b. Ordering Procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**

14. Payment address: **Same as company address**

15. Warranty provision: **Contractor's standard commercial warranty.**

16. Export Packing Charges (if applicable): **N/A**

17. Terms and conditions of Government purchase card acceptance (any threshold above the micro-purchase level): **Contact Contractor**

18. Terms and conditions of rental, maintenance, and repair (if applicable): **N/A**

19. Terms and conditions of installation (if applicable): **N/A**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): **N/A**

20a. Terms and conditions for any other services (if Applicable): **N/A**

21. List of service and distribution points (if applicable): **N/A**

22. List of participating dealers (if applicable): **N/A**

23. Preventive maintenance (if applicable): **N/A**

24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: **N/A**

25. Data Universal Numbering System (DUNS) number: **180547119**

26. Notification regarding registration in SAM database: **Registered**

27. Pricing

SIN	Labor Category/Item	Rate
874-1	Government Policy Advisor	$233.03
874-1	Senior Associate 2	$212.48
874-1	Senior Associate 1	$164.08
874-1	Senior Management Consultant	$156.41
874-1	Management Consultant	$152.55
874-1	Project Manager	$123.43
874-1	Associate Management Consultant	$120.46
874-1	Senior Program Analyst	$107.93
874-1	Business Process Analyst	$88.87
874-1	Business Analyst	$76.58
874-1	Associate	$67.39
874-4	Daily Training Rate	$1,895.00

28. Service Contract Act: The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Environmental Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101,22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract**.**

29. Labor Category Descriptions

Labor Category	Minimum Education	Minimum Experience	Functional Responsibilities
Government Policy Advisor	Masters	10	Provides experience and guidance in specific government policy area of expertise that the Advisor has spent years researching and developing consulting techniques that facilitate client understanding. Performs as a subject matter expert and can be relied upon as a source for the client's understanding of government policy requirements and how to effectively execute and respond to these requirements.
Senior Associate 2	Masters	20	Provides leadership and independent organizational/process/systems improvement, management, policy or program analysis/research, training/organizational development and/or other business consulting services to managers, supervisors and organizations. Conducts a broad range of complex planning, research and analysis for assigned projects and assignments. Collects and interprets data from diverse sources. Analyzes data, information, and research findings to identify trends, determine causality, and to address or head-off programmatic or management problems. Structures complex analytical plans. Utilizes advanced data interpretation and analysis techniques to assess variances and discrepancies. Provides independent advice and technical assistance to clients on broad and complex phases of the project/assignment in specific areas of technical expertise. Prepares presentations, reports and recommendations dealing with project status, outcomes, technical problems, and potential solutions.
Senior Associate1	Bachelors	15	Performs as a trusted advisor to support independent organizational/process/systems improvement, management, policy or program analysis/research, training/organizational development and/or other business consulting services to managers, supervisors and organizations. Conducts complex planning, research and analysis for assigned projects. Collects and interprets data from diverse sources. Analyzes data, information, and research findings to identify trends, determine causality, and to address or head-off programmatic or management problems. Structures complex analytical plans. Provides independent advice and technical assistance to clients on broad and complex phases of the project/assignment in specific areas of technical expertise. Prepares presentations, reports and recommendations dealing with project status, outcomes, technical problems, and potential solutions.

Senior Management Consultant	Bachelors	6	Provides a wide variety of management consulting services to clients with varying needs. Possesses well developed consulting techniques and can be relied on to make significant contributions to the achievement of project work goals. Supports project objectives through activities such as conducting interviews, gathering data, and developing recommendations in support of project objectives. Directs the activities of Management Consultants or other staff as necessary to accomplish project objectives.
Management Consultant	Bachelors	4	Provides a wide variety of management consulting services to clients with varying needs. Supports project objectives and helps assess the impact of industry trends, policy, or standard methodologies. Conducts activities in support of project team's objectives. Works as an integral member of a consulting team and is responsible for major segments of the overall scope of work.
Project Manager	Bachelors	7	Establishes goals, project and/or business plans for areas of responsibility and has broad latitude for making decisions on behalf of the company on issues related to managing resources and processes impacting large, complex, and challenging projects. Sets goals, timetables, milestones, and makes commitments on behalf of the company; serves as the primary company interface with the client for the purposes of project management, contract management, and operations management. Continually evaluates project status, resources, status, and the quality and timeliness of required deliverables. Identifies issues and problems impeding project success and brings to the attention of company associates and/or the client for resolution. Responds to client concerns regarding the quality and timeliness of services being rendered and makes changes and adjustments to address client concerns, business requirements, and other conditions. As needed, lends expertise, technical advice and assistance to other company associates or the client in meeting project requirements.
Associate Management Consultant	Bachelors	2	Works together with the Management Consultants and Senior Management Consultants in completing major portions of the overall scope of work of the project. Supports project objectives and helps assess the impact of industry trends, policy, or standard methodologies. Conducts research, information collection and routine activities in support of project team's objectives.

Senior Program Analyst	Bachelors	4	Responsible for planning, analyzing and evaluating the effectiveness of the operations of the most complex, large scale programs. Adept at and highly experienced in utilizing advanced qualitative and quantitative analytical skills in analyzing, evaluating, and improving the effectiveness of the operations. Employs advanced qualitative and quantitative techniques to analyze and measure the effectiveness, efficiency, and productivity of organizational programs, establishing study methods and techniques and analyzing and evaluating the effectiveness of complex program operations. Works individually or in a team framework in which the team can include other Analysts.
Business Process Analyst	Bachelors	2	Conducts analyst and support functions including data collection, interviewing, data modeling, metrics and performance measurement presentation to support project objectives. Conducts a variety of administrative and coordination activities in support of the project team's objectives.
Business Analyst	Bachelors	1	Provides the consulting team with assistance by researching issues that impact on the project areas being focused on by the consulting team.
Associate	Bachelors	1	Collects data from available sources and summarizes into prescribed formats and/or collection instruments. Verifies the accuracy of information, noting variances and discrepancies which may require further investigation or analysis. Interactions and duties typically involve collecting data on factual matters, and other activities that involve basic research and fundamental inquiry, often under the direction of higher level consultants or project manager.